



Application Pack

1 X FIXED TERM TEACHER

Coatham Primary School

Letter to Applicants:

Dear applicant,

We are delighted you have shown an interest in the role of Teacher at Coatham Primary School, An exciting role key to the future success of this important school within Galileo Multi Academy Trust.

Within this application pack you will find:

- a) Information on how to access the online application form and additional forms (these can be completed electronically and emailed)
- b) Job Description
- c) Further information about our Trust

Applicants should return their application form to OFFICE@COATHAMPRIMARY.CO.UK by the closing date, 12th June 2023 at noon.

Should you wish to enquire about the role, please do not hesitate to contact the Headteacher on 01642 486291.

As mentioned in the advertisement, a DBS disclosure is required for this post. It is important to note that:

Galileo Multi Academy Trust is committed to safeguarding and promoting the welfare of children.

Visiting the school is welcomed and can be arranged by contacting the office.

Closing date: 12th June 2023 at noon.

Interviews: Week of 13th June 2023.

I would like to take this opportunity to thank you for your interest in this vacancy and wish you well with your application.



Jane Spence CEO



Why work for us?

Galileo is an exciting multi academy Trust based in Redcar and Cleveland, serving just over 3,000 children aged 2 – 11 with around 500 staff. We are currently a family of ten ‘Good’ and ‘Outstanding’ schools whose vision is:

‘To make Galileo Multi Academy Trust a leading provider of education, recognised for its core values, ensuring each and every pupil thrives, develops a love for learning and is prepared to take their next steps in life.’

Our values are:

We are **AMBITIOUS** and want every child and colleague to reach their full potential with confidence and to enjoy their learning and work.

We are **INCLUSIVE** so everyone has an opportunity to shine whatever their talents or interests, and no one is left behind.

We act at all times with **INTEGRITY** ensuring that the children in our trust are at the centre of everything we do, and every decision we make.

Our core values make us a great organisation of which to be part, every member of our school community is equally important to us, we want every colleague to reach their full potential and enjoy interesting and fulfilling jobs.



Employee Benefits & Wellbeing:

Staff wellbeing is paramount, especially during recent stressful times which have required seismic changes to the way we both live and work. Staff feedback over the last academic year has been overwhelmingly positive with colleagues feeling supported both practically and emotionally, allowing them to carry on doing the best by every child.

Working for Galileo has many benefits, and as we become more established these will get even better. We want only the best people to take us into the next successful chapter and help realise our vision.

- Galileo adheres to the School Teachers Pay and Conditions Document, and for support staff the NJC conditions.
- Access to comprehensive CPD opportunities from external providers as well as in house from our home-grown team of experts, whether it is nationally recognised accreditation or bespoke provision, we take professional development very seriously.
- Access to all internal cross Trust career opportunities, all posts appear on the Galileo Career site, we love to employ and promote our own people.
- Access to cross Trust secondment and special project opportunities to broaden your experience and help the Trust develop its expertise and share best practice.
- A full human resource service providing advice and support to all colleagues regardless of role or working pattern with welfare at the heart of everything it does.
- Full access to a 24/7 Employee Assistance Programme which is a confidential support programme to help manage stress and offers specialist counselling and information on both financial and work-life issues.



Job Advert

Classroom Teacher (KS2) (applications from NQT's are welcome)

Coatham Primary School

Temporary for 1 year

Required: 1st September 2023

Salary: MPS1

Hours: Full time

Location: The postholder will be based at Coatham Primary School, and will report to the Headteacher.

We are looking for someone who:

- Be able to demonstrate excellent classroom practice with high standards of teaching and learning
- Have high expectations of all children, and be focused on standards and progress
- Have excellent behaviour and pastoral management skills
- Be creative, driven and innovative in their approach to teaching
- Contribute to whole school improvement planning and development, including CPD
- Show care and commitment to our learning community

We can offer the successful candidate

- A committed and supportive environment, where you will be encouraged to develop your professional career
- A dedicated staff team, who have high expectations of behaviour and learning
- Induction and ongoing professional development
- An active and supportive Governing Body.

We are a busy and energetic school with a Christian ethos. Find out more about us on:
www.coathamprimary.co.uk

Closing date: 12th June 2023 at noon.

Interviews week of 13th June 2023

Please refer to the back cover of the application pack for details of how to apply for this position.

Galileo Multi Academy Trust is committed to equality of opportunity, safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The post is subject to an enhanced DBS check along with other relevant employment checks.



Job Description

The Trust is committed to safeguarding and promoting the welfare and safety of children and young people and expects all staff to share this commitment.

Post title: Classroom Teacher – Fixed Term 1 Year

Salary: MPS1

Responsible to: Headteacher

Contractual Agreements

This post is subject to the contractual arrangements as set out in current version of the TCPD. The Teachers' Pay and Conditions Act, as from time to time amended, lays down the basic contractual responsibilities for all non-leadership group teachers. Such contractual responsibilities apply to all teachers in this category and are non-negotiable. Teachers are therefore required to:

- Teach classes as set out in the school's curricular and timetable arrangements
- Prepare lessons and mark students' work in line with the school's requirements
- Assess the progress of students accurately and report on this to parents in line with the school's requirements
- Undertake up to 1265 hours per annum of directed time activities as reasonably directed by the Headteacher
- Take part in Appraisal arrangements as set out in statute
- Undertake any other activity reasonably directed by the Headteacher
- Teachers are also subject to the provisions of the Workload Agreement. Teachers already on or aspiring to the progression on the Upper Pay Spine must take increasing responsibility for the coaching and development needs of others, and must contribute to the wider life of the school.

Hours

1265 Hours over 195 days as set out in relevant calendar year to include directed time outside of the student day, plus such additional time as required to meet the professional requirements set out in the first three bullet points above.

Holidays

N/A

General Responsibilities

All teachers have a responsibility for adherence to statutory requirements and current school policies, particularly as they relate to the following areas:

- Observation and implementation of any regulations and procedures pertaining to Health and Safety.
- Observation and Implementation of the school and statutory procedures relating to the welfare of students, particularly child protection and safe-guarding.
- Observation and implementation of procedures relating to looked-after children, those with SEN and those who are covered by legislation such as the Equality Act 2010.
- Observation and implementation of the school and any statutory procedures relating to the use of ICT equipment, software and the internet.
- Compliance with statutory requirements for Data Protection and Freedom of Information, and observation of good practice in the maintenance of confidentiality as it applies to the activities of the school, its students, staff and governors.
- Participation at an appropriate level in the school's systems of Appraisal and Continuing Professional Development. If necessary acting as an Appraisal Team Leader for staff as directed by Headteacher.
- Participation as a tutor or in a corresponding role in the school's systems for support, care and guidance for students.
- The maintenance of professional ethics, courtesy and behaviour in any dealings with colleagues, students, parents, governors, visitors and the general public, be this in writing, by phone or electronically.

Details of Responsibilities:

Planning, Teaching & Classroom Management

- Understanding and applying effective classroom organisation and management to ensure a safe and purposeful learning environment
- Understanding and applying a range of teaching strategies to engage all learners
- Differentiating appropriately by adapting teaching and activities to meet the needs of all learners
- Communicate learning objectives clearly to students
- Positively targeting and supporting individual learning needs to ensure progress
- Maintaining high levels of behaviour and discipline
- Effectively using homework and other extra-curricular learning opportunities where appropriate
- Effectively manage other adults in the classroom where appropriate
- Ensure students acquire and consolidate knowledge, skills and understanding appropriate to the subject taught to enable them to make progress

Monitoring, Assessment, Recording & Reporting

- Mark students' work to a high standard in line with the school's expectations
- Use performance data to evaluate students' progress and set appropriate targets for improvement
- Use assessment to inform planning and teaching
- Report on progress to all stakeholders

Pastoral Duties

- Be a form tutor to assigned group of students
- Promote the general progress and well-being of individual students and of the form tutor group as a whole
- Contribute to the preparation of action plans and progress files and other reports as required
- Alert appropriate staff to problems experienced by students and make recommendations to how these may be resolved
- Ensure all safeguarding and child protection procedures are followed in line with school policy

Other Professional Requirements

- Have a working knowledge of teachers' professional duties and legal liabilities
- Operate at all times within stated policies and practices of the school
- Maintain a high standard of subject knowledge
- Maintain up-to-date knowledge of good practice in teaching techniques and strategies
- Respond to curricular change and policy as and when necessary
- Take account of wider curriculum developments

Anything else reasonably directed by the Headteacher

PLEASE NOTE THAT SUCCESSFUL APPLICANTS WILL BE REQUIRED TO COMPLY WITH ALL ACADEMY TRUST POLICIES. THE SUCCESSFUL APPLICANT WILL BE SUBJECT TO FULL ENHANCED DISCLOSURE CHECKS – AND THESE WILL BE SUBJECT TO RECHECKING AS APPROPRIATE.

Person Specification

SPECIFICATION	ESSENTIAL	DESIRABLE	METHOD OF DEMONSTRATION
Application	<ul style="list-style-type: none"> Fully supported in reference Well structured supporting letter indicating beliefs and understanding of important educational issues (max 1000 words). 		Application Form Reference
Qualifications	<ul style="list-style-type: none"> Qualified Teacher Status 	<ul style="list-style-type: none"> Evidence of participation in recent professional development or further study that has impacted on your teaching Evidence of skills that could contribute to the wider life of the school 	Application Form Interview
Experience	<ul style="list-style-type: none"> Recent successful teaching experience in Key Stage 1 or 2 Ability to demonstrate excellent standards of classroom practice Track record over time of raising pupil achievement Track record of actively promoting safeguarding procedures in school Experience of cooperative working as a member of a team 	<ul style="list-style-type: none"> Experience leading a curriculum subject area - monitoring, planning, delivery. 	Application Form Reference Interview

<p>Knowledge & Skills</p>	<ul style="list-style-type: none"> • Knowledge of the primary curriculum and how to ensure children are ready for the next phase of their education • Ability to analyse assessment and target intervention • Ability to promote positive behaviour from all pupils ensuring high standards of discipline and good relationships; high standards of pastoral care. • A clear vision and understanding of the needs of all pupils in order to ‘narrow the gap’ in learning between groups • Effective use of IT in the classroom and as a management tool. • Ability to organise work and classroom, prioritise tasks, make decisions and manage time effectively. • Understanding and knowledge of current issues in education. • Experience, knowledge of education partnerships 	<ul style="list-style-type: none"> • Secure understanding of requirements of the Key Stage 1 and 2 curriculum 	<p>Application Form Interview Reference</p>
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<p>Personal Qualities</p>	<ul style="list-style-type: none"> • Shows warmth, dedication and enthusiasm • Committed to promoting the schools Christian values and ethos • Ability to demonstrate sensitive, resilient and proactive teamwork whilst working with others • Excellent interpersonal and communication skills • Ability to think creatively and imaginatively • A track record of making learning fun and challenging for all children, helping them develop a desire for learning and school • Ability to identify own professional development needs and a commitment to ongoing professional development 	<ul style="list-style-type: none"> • Desire to be involved in extra-curricular activities, understanding how learning outside the classroom can positively impact on children's learning 	<p>Application Form Interview Reference</p>
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How to Apply

Application form and further information is available from: www.galileotrust.co.uk under Careers and Vacancies.

Applicants should complete and return the Trust Application form for all Vacancies and return to philip.maudsley@coathamprimary.co.uk

Job Description: This lists the main responsibilities for the post and explains what we are looking for. It informs you about the personal and professional qualities you need for this post. These criteria will be used to make the appointment.

If you require any additional information about this post, please contact Phillip Maudsley on 01642486291 or via email OFFICE@COATHAMPRIMARY.CO.UK to arrange a 'phone call.

Thank you for your interest in Galileo Multi Academy Trust. We look forward to receiving your application.